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June 10, 2021

LOUISIANA ETHICS ADMINISTRATION PROGRAM

P.O. Box 4368

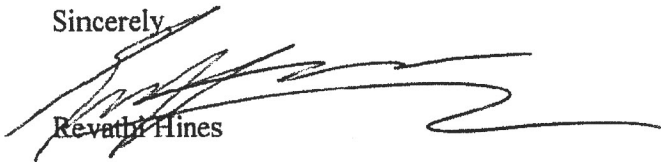
Baton Rouge, Louisiana 70821

Dear Sir/Madam:

I am writing this letter to request your expert opinion on outside employment. I am a full time Professor at Southern University, Baton Rouge campus, whose primary responsibility is to teach classes and engage in research. What is your opinion about me obtaining a part-time job at Louisiana State University, with their Office of Online Education as their Enrollment Concierge? My primary responsibility as an Enrollment Concierge at LSU will be to help applicants with their admissions application process. I will be performing work for LSU outside my class teaching hours and office hours at Southern University.

I would greatly appreciate your insight on this matter.

Sincerely,



Revathi Hines

P.S.

My contact information:

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attention to: Louisiana Ethics Admin date: 6/14/2021

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